ISO22301 BCMS Lead Auditor

OVERVIEW

This course provides delegates with the practical knowledge and skills required to plan and execute audits of Business Continuity Management Systems in line with the requirements specified by the ISO 22301:2012 standard.

Successful completion of this course leads to the ISO22301 Certified BCMS Lead Auditor (CBC LA) qualification, awarded by IBITGQ.

ISO22301 Certified BCMS Lead Auditor Training Course

The ISO22301 Certified BCMS Lead Auditor training course provides delegates with the practical knowledge and skills required to plan and execute audits of Business Continuity Management Systems in line with the requirements specified by the ISO 22301:2012 standard.

Delegates who successfully complete this 4.5 day course will be awarded the ISO22301 Certified BCMS Lead Auditor (CBC LA) qualification issued by the International Board for IT Governance Qualifications (IBITGQ).

Become an ISO22301 Certified BCMS Lead Auditor

ISO 22301:2012 (Societal Security - Business Continuity Management System – Requirements), the international standard for business continuity defines the specification and best practice for implementing a robust business continuity management system. Published in May 2012, ISO 22301 replaces the BS25999 standard which will be withdrawn in 2013.

With the growth and global acceptance of ISO22301 (and BS25999) as the default standard for Business Continuity Management, there has been an increased demand for qualified ISO 22301 Lead Auditors. Many such auditors are also qualified as an ISO27001 Lead Auditor and have attended ourISO27001 Certified ISMS Lead Auditor training course.

The ISO19011:2011 standard provides guidance on the principles of management system auditing and the management of audit programmes. This includes guidance on how to conduct internal and external audits together with advice on the evaluation of auditors.

The ISO22301 Certified BCMS Lead Auditor training course provides delegates with a comprehensive understanding of the requirements of an audit (as defined by ISO 19011) and the knowledge required to execute the audit of a Business Continuity Management System to ensure its conformity to the ISO 22301:2012 standard.

WHO IS THE ISO22301 LEAD AUDITOR COURSE FOR?

This course is designed for professionals who wish to develop a career in the audit of a business continuity management system (BCMS), or in ensuring best practice in the application of business continuity controls.

It provides the essential audit qualification for anyone tasked with planning, managing and/or carrying out audits of conformance to ISO 22301:2012. The course would also benefit external consultants seeking to support the auditing activity of a business continuity planning (BCP) system within client organisations.

ISO 22301 LEAD AUDITOR COURSE CONTENT

The ISO22301 Certified BCMS Lead Auditor training course is delivered over 4.5 days and consists of two modules; the first provides core training on lead auditing in respect of management systems, while the second focuses on building the specific skills required for an ISO22301 audit.

Module 1 - Common Core Audit Requirements based on ISO19011 (2 day duration)
This module is built around the guidance and advice as published in the ISO 19011 standard. This includes audit preparation, managing an audit team, determining compliance with standard, interview techniques, following audit trails and documenting evidence.

Module 2 – Auditing a BCMS to meet the requirements of ISO22301 (2.5 day duration)
This module covers the specific knowledge and skills required to audit against the ISO 22301 standard. It also includes the IBITGQ Certified BCMS Lead Auditor (CBC LA) examination (90 minutes).

Specific training objectives include:

•   Explain the specifics of applying the generic audit process according to ISO19011 and ISO17021 to auditing a BCMS for conformance with ISO 22301
•   Explain the purpose of and relationship between ISO22301 and ISO/PAS 22399, and BS 25999 Parts 1 and 2
•   Recall ISO 22301 terms and definitions
•   Explain how the process approach and the PDCA cycle are applied in an ISO22301-conformant BCMS
•   Plan, conduct, report and follow-up an audit of a BCMS for conformance with ISO 22301
•   Identify examples of evidence of conformity/non-conformity with ISO22301
•   Apply Active Listening in the context of a BCMS ISO 22301 audit
•   Write non-conformities of intent, implementation and effectiveness against relevant clauses of ISO22301
•   Identify inconsistencies in the BCMS and write them as non-conformities against relevant clauses of ISO 22301
•   Provide rationale for nonconformity statements (NCs) showing how NCs are relevant to the organisation's BC scope, policy and objectives
•   Select and lead an ISO22301 BCMS audit team

Delegates will participate in workshops and case studies to develop their auditing technique and will learn how to handle some of the more challenging situations an auditor may face. The course has been designed in keeping with international standards on auditing techniques, including those described in ISO 19011. It will also familiarise participants with the challenges of auditing ISO22301 and will cover all sections of the standard in detail

ENTRY REQUIREMENTS

While there are no formal entry requirements, this is a Lead Auditor course and we assume that delegates have a basic knowledge of either ISO 22301, BS25999 or Business Continuity Planning. This knowledge could have been gained through practical experience, reading or by attending ourISO22301 Certified BCMS Foundation training course and/or ISO22301 Certified BCMS Lead Implementer training course.

THE ISO 22301 STANDARD

While copies of the ISO22301 standard will be available for you to refer to throughout the course, we do however recommend all delegates purchase their own copy of this document.

ISO22301 Certified BCMS Lead Auditor (CBC LA)

This course prepares delegates for an examination taken on the last day of the training programme. Successful candidates will be awarded the ISO22301 Certified BCMS Lead Auditor (CBC LA) qualification issued by the International Board for IT Governance Qualifications (IBITGQ).

The exam fee is included in the package price and the training course is designed to maximise your chance of passing the exam.

Ministry of Defence Enhanced Learning Credits Scheme (ELCAS)

Training Partner is an Approved Learning Provider for the MOD ELCAS scheme. We are uniquely positioned to provide currently serving and planned service leaver personnel in the MOD with the knowledge and the proficiency to effectively implement IT governance, information security and business continuity management systems. This course fully qualifies for ELCAS funding and awards a nationally recognised qualification at Level 3 or above on the Qualifications and Credit Framework (England and Wales).

If you are a serving member of the MOD, please see IT Governance and MOD ELAS Scheme for further information.

WHAT'S INCLUDED?

This ISO 22301 Lead Auditor training course includes:

- Lunch and refreshments
- Full course materials (digital copy provided as PDF file)
- The CBC LA examination
- Certificate of attendance